*******This registration form is required. Please return completed form with your payment.*******

2018 COUNTY CORRECTIONS PROMOTIONAL EXAM PREP COURSE

(Print Neatly)

LAST NAME **FIRST NAME** **M.I.**

Current Address:

City: **State:** **Zip Code:**

Home Phone :( ) **Cell/Beeper :( )**
Area Code Number **Area Code Number**

Email: _____

6 **a.m.-2 p.m.; 2p.m.-10 p.m.; 10 p.m.-6 a.m; (Other) _____**
Shift Currently Working: _____
Regular Days Off: _____
Testing for (circle one) Sergeant Lieutenant Captain

Name of Institution: **Institution phone number:**

Please remit by Postal Money Order ONLY! Purchase the money order at any US Post Office.
Made payable to: Richard C. Groth
(SAME LOW PRICE AS FOR OTHER EXAMS FOR GROUP TRAINING)

(Check One)

Discount Tuition:	_____ $745.00	(Early registration discount fee if I receive payment prior to 1/1/2018)
Regular Tuition:	_____ $845.00	(If payment is received between January 1, 2018 and Feb. 1, 2018
Late Tuition:	_____ $945.00	(If received on or after 2/1/18)
Private tutoring	_____ $ 50.00	per hour, per person for a minimum of 4 hours ($200.00)

Private tutoring can be applied toward the late fee

In order to reserve space, your application and payment should be received ASAP. Enrollment is limited due to space since all classes will be held at a convenient location in Mercer County. Don't miss out!

I understand that attending this course only prepares students for the upcoming County Corrections Promotional Exam administered by the NJ Civil Service Commission (CSC) formerly the DOP and tentatively scheduled to be given in May 2018. Changes in the actual test or test date are controlled by the CSC. The training is based upon the information provided to all candidates and changes are possible. The tuition paid is strictly to prepare you for that exam as announced and scheduled. Changes by the CSC are uncontrollable. All students must sign an agreement the first day of class regarding course policies and procedures. No video or recording devices are allowed. Cell phones and pagers must be on vibrate or left in you vehicle. Both your valid driver's license and photo work identification card are required for admission to all classes. A schedule will begin early in February 2018. No additional correspondence will be mailed to you. There will be **no make-up** classes available for those who miss any class. There will be absolutely no refunds available for any reason. Call (609) 586-6376 or email me at rgroth@optonline.net if you have any questions. Your signature below indicates that you understand and agree to the details written in this form.

Date: _____ **Signature**: _____

Return to **Richard C. Groth**
County Corrections Promotional Exams
P. O. Box 2698
Trenton, NJ 08690-0698

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